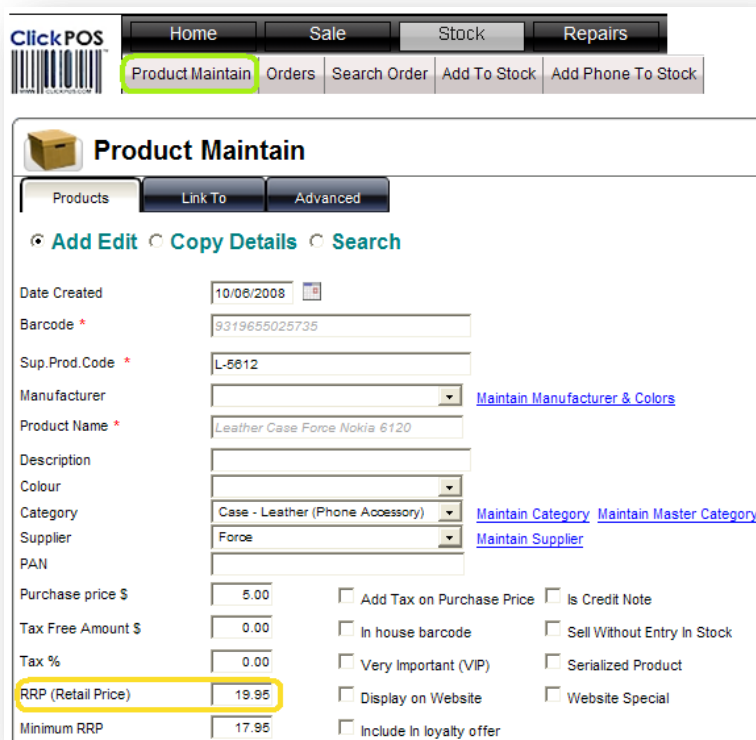


Change Sale Prices

Change sale price of stocked items

1. Navigate to **“Stock”**, then **“Product Maintain”**.
2. Use the **“Search”** field to find the product using the multiple search options.
3. After selected product is chosen it will display all information about this product including the RRP. Make the required adjustments to price and click **“Apply”**.



The screenshot shows the ClickPOS 'Product Maintain' interface. The 'Product Maintain' tab is selected in the top navigation bar. The product details form includes the following fields and values:

Date Created	10/06/2008
Barcode *	9319655025735
Sup.Prod.Code *	L-5612
Manufacturer	[Dropdown]
Product Name *	Leather Case Force Nokia 6120
Description	
Colour	[Dropdown]
Category	Case - Leather (Phone Accessory)
Supplier	Force
PAN	
Purchase price \$	5.00
Tax Free Amount \$	0.00
Tax %	0.00
RRP (Retail Price)	19.95
Minimum RRP	17.95

Additional fields and checkboxes are visible on the right side of the form, including 'Add Tax on Purchase Price', 'Is Credit Note', 'In house barcode', 'Sell Without Entry In Stock', 'Very Important (VIP)', 'Serialized Product', 'Display on Website', 'Website Special', and 'Include In loyalty offer'.

Change sale price of a phone

1. Navigate to **“Maintain”**, **“Tariff Plan”**, **“Plan Template”** and then the click the **“Phone”** tab.
2. Click on the **“Search”** field and enter in the phone name and click on the **“Search”** button.

Click POS

Home Sale Stock Repairs Reports Accounts Maintain Card File

Tariff Plan Card File System Admin Time Sheet Global Reports

Tariff Plan

Carrier Plan **Phone** Plan Template Update Wizard

Add Edit Copy Details Search

Phone Name: Show EOL

Search By:

<input type="checkbox"/>	Name	Tax %	Tax Free Amount \$	Price	RRP
<input type="checkbox"/>	Apple iPhone 4 16GB	10.00	0.00	836.00	1100.00
<input type="checkbox"/>	Apple iPhone 4 32GB	10.00	0.00	590.00	1200.00

3. The RRP field will now be displayed for the specified phone and update price as required and then press save.